

WESTCOMM
BOARD OF DIRECTORS MEETING COMBINED
WITH FINANCE COMMITTEE

JANUARY 18, 2022 2:00 P.M.

Google Meet Meeting

[HTTPS://MEET.GOOGLE.COM/PSO-MBNI-MRQ](https://meet.google.com/PSO-MBNI-MRQ)

In Attendance:

Lyn Simmons, Longmeadow Town Manager
Erin Hastings, Executive Director, WESTCOMM
Mary McNally, Town Manager, East Longmeadow
Jennifer Wolowicz, Town Administrator, Monson
Stuart Beckley, Town Manager, Ware
Stephen Lonergan, Town Accountant, East Longmeadow
Khristy Lord, Deputy Director, WESTCOMM

1. Meeting called to order 2:02 P.M. Rollcall done: Present were Lyn Simmons, and Mary McNally, Jennifer Wolowicz, John Beaulieu, 4 present, 1 absent
2. FY 23 Budget: The Finance Committee met on 1/18/22 to discuss the FY 23 Budget. It was decided they would accept the budget as presented with a 10.12 % Increase from the FY 22 Budget. Most of the increase was due to the onboarding of Ware.

A motion was made by John Beaulieu and 2nd by Mary McNally to go with the recommendation of finance to approve the budget as recommended by the Finance Committee. A rollcall was done, 4 yes, motion passed.

A discussion was had regarding future budgets be presented to the Board with the Prior Year, Current Year and Future budgets for comparison, along with more detail.

3. HR Position: Erin spoke about a hybrid model regarding the HR Position, which would include using the Monson HR Director's services @ \$800/month, along

with Westcomm hiring a PT HR Admin position to work an estimated 16 hours per week. The PT HR Admin would be a WESTCOMM employee who would in turn report to the HR Director, who in turn would report to Erin and Khristy. The HR Director will report to WESTCOMM 1 day per week, whereas the PT HR Admin would report to WESTCOMM 4 days per week.

Stuart Beckley joined the meeting at 2:18 P.M.

Erin mentioned being in discussions with other Regionals about combining the Treasurer and HR positions.

A motion was made by John Beaulieu and 2nd by Jennifer Wolowicz to recommend doing a hybrid consideration with the Monson HR Director & HR person at WESTCOMM. Rollcall was done, 5 yes, motion passed.

4. IMC update: The Engineer has been working all day with IT Department to get it fixed.
5. Adjourn: John Beaulieu made a motion and it was 2nd by Mary McNally, to adjourn the meeting. Roll call was done, 5 yes, meeting adjourned at 2:28 P.M.