

WESTCOMM
BOARD OF DIRECTORS COMBINED
WITH FINANCE COMMITTEE AND
OPERATIONS BOARD MEETING

MAY 6, 2022 11:00 A.M.

Google Meet Meeting
[HTTPS://MEET.GOOGLE.COM/UEU-YUNE-SWA](https://meet.google.com/UEU-YUNE-SWA)

In Attendance:

Lyn Simmons, Longmeadow Town Manager
John Beaulieu, Chicopee
Stuart Beckley, Town Manager, Ware
Jennifer Wolowicz, Town Administrator, Monson
Erin Hastings, Executive Director, WESTCOMM
JoAnn Kupiec, Admin Assistant, WESTCOMM
Mary McNally, Town Manager, East Longmeadow
Robert Stocks, Chief, Longmeadow Police
Chad Thompson, Purchasing Agent, Longmeadow
Jennifer Leydon, Finance Officer, Longmeadow
Paul Morrisette, Chief, East Longmeadow Fire
Stephen Lonergan, Town Accountant, East Longmeadow
John Dearborn, Chief, Longmeadow Fire
Marie Laflamme, City Treasurer, Chicopee
Mark Williams, Chief, East Longmeadow Police
Ashley Lamoureux, Treasurer, WESTCOMM
Brian Harris, Chief, Monson Fire
Andrew Vernon, IT Director, Chicopee
Jamie Farnum, Town Accountant, Monson
Stephen Lonergan, Town Accountant, East Longmeadow
Chris Gagnon, Interim Fire Chief, Ware
Patrick Major, Chief, Chicopee Police
Holly Cote, Lieutenant, Chicopee Police
Carl Mazzaferro, Captain, Police, Longmeadow
Jay Macsata, Deputy Fire Chief, Longmeadow
Paul Pasterczyk

1. Meeting called to order 11:00 A.M. Rollcall done: Present were Lyn Simmons, John Beaulieu and Stuart Beckley. 3 Present, 2 absent

Approve & or Modify minutes from the meetings held on 2/4/22, 2/28/22, 3/4/22, 3/17/22 and 4/6/22. John Beaulieu made the motion to approve the minutes, it was 2nd by Stuart Beckley, Rollcall was one, 3 yes, motion passed.

Mary McNally joined the meeting at 11:02 A.M.

2. Old Business: Intent to Incur Debt: It was signed by all Municipalities and sent to Bond Counsel. The Intent to Incur Debt will be with each Municipality for 60 days from the date the Board vote on Intent to Incur Debt.

A motion was made by John Beaulieu, and 2nd by Lyn Simmons, that WESTCOMM Regional Dispatch intends to obtain a bond not to exceed \$13,300,000 to pay for cost associated with architectural and engineering services, renovating and equipping its property located at 645 Shawinigan Drive in Chicopee, Massachusetts. A roll call was done, 4 yes, motion passed.

The Intent to Incur Debt will now be sent to the Mayor/Town Manager as well as the Boards in each of the participating Municipalities. Erin will send to each Board member who will in turn deliver to the proper recipient of each Community.

The 60 days will end on July 5, 2022.

Jennifer Wolowicz joined the meeting at 11:08 A.M.

3. New Business: Finance Update: Stephen Loneragan provided an update, the Finance Committee met on April 29, 2022 and discussed how to improve the Budget, as well as reporting quarterly for Actuals vs. Budget.

OPS update: None at this time.

IT Subcommittee update: They have a draft of the MOU for IT done, test environment came out yesterday, meeting minutes, agendas etc. ready to go live.

Staffing updates: currently 4 out with COVID, need another 7 Dispatchers to be fully staffed. The position was posted and had one round of interviews with no prospects, Erin will do another round of Interviews.

4. Review of A/P & Payroll Warrants: No comments or concerns at this time.
5. New Business not reasonably anticipated with 24 hours: The upcoming June 3rd meeting have been moved to June 10, 2022 @ 11:00 A.M.

At the July meeting there will be a revote for all positions.

WESTCOMM will be transitioning back to in person meetings starting with the June 10, 2022 meeting. It will be discussed at this meeting the possibility of combining the July and August meetings.

6. Adjourn: A motion was made by John Beaulieu and 2nd Stuart Beckley to adjourn the meeting. Roll call was done, 5 yes, motion passed, meeting adjourned at 11:18 A.M.