

**WESTCOMM**  
**BOARD OF DIRECTORS COMBINED**  
**WITH FINANCE COMMITTEE AND**  
**OPERATIONS BOARD MEETING**

AUGUST 5, 2022 11:00 A.M.

**In Attendance:**

Lyn Simmons, Longmeadow Town Manager  
John Beaulieu, Chicopee  
Stuart Beckley, Town Manager, Ware  
Erin Hastings, Executive Director, WESTCOMM  
JoAnn Kupiec, Admin Assistant, WESTCOMM  
Mary McNally, Town Manager, East Longmeadow  
Stephen Loneragan, Town Accountant, East Longmeadow  
Mark Williams, Chief, East Longmeadow Police  
Ashley Lamoureaux, Treasurer, WESTCOMM  
Andrew Vernon, IT Director, Chicopee  
Jamie Farnum, Town Accountant, Monson  
Patrick Major, Chief, Chicopee Police  
Jay Macsata, Deputy Fire Chief, Longmeadow  
Audra Staples, WESTCOMM  
Steve Kozloski, Chief, Monson Police  
Michael Pise, City of Chicopee  
Kim Florek, IT Director, Longmeadow  
Paul Morrisette, Chief, East Longmeadow Fire  
Shaun Crevier, Chief, Ware Police

1. Meeting called to order 11:19 A.M. Rollcall done: Present were Lyn Simmons, John Beaulieu, Stuart Beckley and Mary McNally. 4 Present, 1 absent.
2. Vote to Reorganize: A motion was made by Stuart Beckley and 2<sup>nd</sup> by John Beaulieu to appoint Lyn Simmons Chair of the WESTCOMM Board of Directors, a roll call was done, 4 yes, motion passed. Nominations closed

A motion was made by Mary McNally and 2<sup>nd</sup> by Stuart Beckley to appoint John Beaulieu Vice Chair of the WESTCOMM Board of Directors, a roll call was one, 4 yes, motion passed. Nominations closed.

A motion was made by John Beaulieu and 2<sup>nd</sup> by Lyn Simmons to appoint JoAnn Kupiec as Secretary to the WESTCOMM Board of Directors, a roll call was done, 4 yes, motion passed. Nominations closed.

A motion was made by Mary McNally and 2<sup>nd</sup> by John Beaulieu to appoint Ashley Lamoreaux as the Treasurer for WESTCOMM Board of Directors, a roll call was done, 4 yes, motion passed. Nominations closed.

3. Approval of minutes: A motion was made by Lyn Simmons and 2<sup>nd</sup> by John Beaulieu to accept the minutes as written from the meeting held on 5/6/22, a roll call was done, 4 yes, motion passed.
4. Old Business: Building Project: Working to get the contract finalized, currently fine tuning of language, should be complete by this afternoon. Updated paperwork being sent to Locke Lord, they didn't recognize the previous agreement and that votes need to be retaken regarding intent to incur debt.

A motion was made by John Beaulieu and 2<sup>nd</sup> by Mary McNally to Send notice of Intent to Incur Debt, under our District Agreement and MGL Ch 6A, Section 18R, advising each Member Municipality's City Council, Select Board or Town Council of the Intent . Roll call was done, 4 yes, motion passed.

A motion was made by John Beaulieu and 2<sup>nd</sup> by Mary McNally to seek financing through bonding for the renovations to 645 Shawinigan Drive, Chicopee, MA 01020. A roll call was done, 4 yes, motions passed.

Finance Committee: A motion was made by Stephen Longergan and 2<sup>nd</sup> by Jame Farnum to seek financing through bonding for the renovations to 645 Shawinigan Drive, Chicopee, MA 01020. A roll call was done 3 yes, motion passed.

A motion was made by John Beaulieu and 2<sup>nd</sup> by Stuart Beckley that the Western Massachusetts Emergency Communications District appropriate the sum of \$ 13,300,000.00 to pay for costs associated with the architectural and engineering services, renovating and equipping its property located at 645 Shawinigan Drive in Chicopee, Massachusetts, and to meet this appropriation, the Treasurer, with

the approval of the Board of Directors is authorized to borrow said amount under and pursuant to Massachusetts General law Chapter 6A Section 18R (g) or pursuant to any other enabling authority and to issue debt on behalf of the district therefor. Any premium received upon the sale of bonds or notes approved by this vote, less any such premiums applied to the payment of the costs of issuance of such bonds and notes may be applied to the payment of costs approved by the vote in accordance with the Massachusetts General Law Chapter 44 Section 20, thereby reducing the amount authorized to the borrower to pay such costs by the like amount. A roll call was done, 4 yes, motion passed.

All Cities/ Towns will receive a new notice to Incur Debt, but it does not need to be held for an additional 60 days.

Once OPM starts it's an estimated 18-20 months for renovations.

5. New Business: Dispatching for the Sheriff's office: the contract has been delayed since July 1, 2022. The previous contract had a medical event so there currently is no contact. Erin has reached out to Sheriff Cocchi to schedule a meeting this month to discuss the contract.

Finance update: The Finance Committee met on 8/2/22 and discussed the 645 Shawinigan location and intent to incur debt. The FY 21 audit is in draft form, once that audit is finalized the Auditor will roll into the FY 22 Audit.

Operations update: Continuing to work with DRC to discuss matters that should be reduced to policy. Committee is coming close resolving radio etiquette and should be resolved by the next Ops meeting.

IT Sub Committee update: Scheduled to meet next week, still working on MOU, it should be ready for the next meeting. The website is ready to go, currently posting meeting minutes and job posting on the website.

Leadership Scholarship Award: The Scholarship is only awarded to 5 candidates nationwide. WESTCOMM was awarded 1 for Khristy Lord, and William Santiago who came to WESTCOMM from Springfield was awarded the Scholarship while working in Springfield, but the scholarship was transferred to WESTCOMM once William became employed by us. Both Khristy and William will spend 2 weeks in San Antonio, 1 week in August and 1 week in October for the CCM course offered through Fitch and Associates.

6. Review of A/P and Payroll warrants: No questions or comments.
7. New Business not reasonably anticipated within 24 hours: None
8. Adjourn: A motion was made by John Beaulieu and 2<sup>nd</sup> by Mary McNally to adjourn, a roll call was done, 4 yes, meeting adjourned at 11:50 A.M.