

**WESTCOMM**  
**BOARD OF DIRECTORS MEETING COMBINED**  
**WITH FINANCE COMMITTEE AND**  
**OPERATIONS BOARD MEETING**

OCTOBER 19, 2020 10:00 A.M.

Google Meet Meeting

[HTTP://MEET.GOOGLE.COM/JWA-TSTF-ZFT](http://meet.google.com/JWA-TSTF-ZFT)

**In Attendance:**

John Beaulieu, Chicopee  
Paul Pasterczyk, Treasurer, WESTCOMM  
Marie Laflamme, Treasurer, City of Chicopee  
Erin Hastings, Executive Director, WESTCOMM  
Khristy Lord, Deputy Director, WESTCOMM  
JoAnn Kupiec, WESTCOMM  
Chad Thompson, Longmeadow Purchasing  
Evan Brassard, Monson Town Administrator  
Jeffrey Dalessio, Chief, East Longmeadow Police  
Mary McNally, Town Manager East Longmeadow  
Steve Lonergan, East Longmeadow Town Accountant  
Mary Lauria, Monson Town Accountant  
Ryan Quimby, East Longmeadow IT  
Steve Kozloski, Chief, Monson Police  
William Jebb, Chief, Chicopee Police  
Daniel Stamborksi, Chief, Chicopee Fire  
Michael Pise, Chief of Staff, Chicopee  
Jay Parker, WESTCOMM IT  
Robert Stocks, Chief, Longmeadow Police  
Paul Morrisette, Chief, East Longmeadow Fire

1. Meeting called to order 10:03 A.M.

2. Approve & or Modify minutes from 9/2/20 & 9/10/20 Meetings: Evan Brassard made the motion, Mary McNally 2<sup>nd</sup> the motion, 3 yes, and motion passed.

3. Old Business: Erin supplied the bank with the necessary financial forms. The bank will reach out with additional information as it becomes available.

Erin is working with chad to post a bid for renovations to the top floor of Salter College, and FRQ is needed for an architect regarding specifics.

John Beaulieu made a motion to table "Update on Changes to District Agreement", Evan Brassard 2<sup>nd</sup> the motion, 3 yes, motion passed.

4. New Business: FY 21 Budget Discussion: 75% of the budget is supplied through the Support and Incentive Grant, 25% comes from the City/Town assessments.

The Support & Incentive Grant only covers specific categories, anything falling outside of those categories are not reimbursed by State 911. It was discussed that a conversation needs to be had with State 911 that they do not fund 100% because some purchases do not fit into those specific categories.

The Dispatchers salaries for the first 6 weeks of the Fiscal Year will not be reimbursed because State 911 did not sign the grant until August 4, 2020, the grant is not retroactive to July 1, 2020.

Erin shared concern about a potential \$200,000 shortfall, and will set up a meeting with State 911 to discuss the potential shortfall, and will prepare a detailed list of things not covered.

A tentative meeting date is Thursday October 22, 2020 at 10:00 A.M.

Finance Committee update: Powers & Sullivan were the low bid for Auditing Services, they were awarded a 3 year contract.

The Finance Committee has reviewed the District Agreement and has recommendations regarding policy and financial transactions.

New Communities with an interest in WESTCOMM: Erin met with Ware 2 weeks ago. They are interested in Fire dispatch and 911 calls, the Police department is

only interested in the 911 calls, not the dispatch. It was recommended that any interest shown, has to be all or nothing.

Southwick is coming to WESTCOMM on Wednesday October 21<sup>st</sup>, to check out the Dispatch center. It was made clear that any new Communities cannot come on board until the move to Salter College is made. A meeting will be set up with Palmer who is also showing interest.

Radio Replacement: Ready to go live with Chicopee, set time & date, few portables out testing in the Community, working well with Longmeadow. The Grant initially funded the radios but if replacement or additional radios will be need, those need to come from each Communities budgets. The life span for a portable is 8-10 years.

Can't come up with a Capital Plan until the funding situation with State 911 is fixed.

Schedule a Fire Ops meeting.

Mobiles and portables East Longmeadow, Dan will have a proposal to see if what's in place is ok or if additional needs to be added.

5. New Business not reasonably anticipated within 24 hours: None
6. A motion was made by John Beaulieu to adjourn the meeting, Mary McNally 2<sup>nd</sup> the motion, 3 yes, motion passed, meeting adjourned at 10:40 A.M