

**WESTCOMM Board of Directors Meeting
Chicopee Public Safety Complex
Training Room
110 Church St, Chicopee
September 10, 2019**

In Attendance:

John Beaulieu, Chief of Staff, Chicopee
Erin Hastings, Executive Director, WESTCOMM
John Dearborn, Chief, Longmeadow Fire
Jay Macsata, Deputy Chief, Longmeadow Fire
Chad Thompson, Longmeadow
William Jebb, Chief, Chicopee Police
Dan Stamborski, Chief, Chicopee Fire
John Stankiewicz, Chief, Longmeadow Police
Holly Davis, LT, Chicopee Police
Frank Cervone, Chicopee IT

1. Meeting was called to order at 10:06pm by Chair John Dearborn
2. Motion to approve agenda made by John Beaulieu. Seconded by John Dearborn. Motion passed unanimously.
3. Motion to accept minutes from 08/20/19 made by John Beaulieu, 2nd by John Dearborn, passed unanimously.
4. District Agreement review – John D. suggests we need to review the initial \$100,000 buy in and look at options as a secondary/alternate dispatch for just an agency and not an entire municipality. Maybe look at something stating pay 3 months forward, apply for development and pay anything not covered by grant. More discussion to follow.
5. Quarterly bills – Erin had concerns with the first quarterly bill that should be due October 1st. State 911 only reimburses, so WESTCOMM will need front money especially to pay employees. Paul P. and Chief Dearborn had some previous discussion about it. Paul advised Chief Dearborn that he has worked out some solutions. Board will revisit when Paul is able to attend.

6. October 1 opening status

- a. Staffing – Erin has more interviews scheduled for Friday
 - b. Training – no updates
 - c. Microwave – Capone should be in Chicopee on Wednesday to install
 - d. Extreme Network – Erin has concerns that it will not be completed on time and is working on a way to remote into Longmeadow CAD
 - e. TPX – Phone install in Longmeadow to be completed by 9/26. Chicopee shortly there after
 - f. Longmeadow door locks – on track
 - g. Longmeadow cameras – on track
 - h. Longmeadow intercom – on track
 - i. IMC – Erin has been working on the mapping codes and IMC believes we are on track
 - j. Chicopee FD radios – have been installed in Consoles
 - k. CFD Zetron – Scheduled to be moved Sept 17th
 - l. CFD Vision 21 – scheduled to be moved Sept 17th
 - m. Fiber – CELD working with Fiber company to get finished, on track
 - n. Shed build out – Erin will forward AJ Crane bid to Chad for contract and PO
 - o. CJIS – Purchase order has been sent
7. New business – Chief Dearborn advised the official signatory for State 911 has been changed from Stephen Crane to himself, Erin and Paul
- 8.
9. Next Board meeting scheduled for Tuesday, September 18th at 10:00am.
10. Meeting adjourned at 10:57am