

**WESTCOMM Board of Directors Meeting
Chicopee Public Safety Complex
Training Room
110 Church St, Chicopee
August 9, 2019**

In Attendance:

John Beaulieu, Chief of Staff, Chicopee
Paul Pasterczyk, Treasurer, WESTCOMM
Erin Hastings, Executive Director, WESTCOMM
Marie LaFlamme, City of Chicopee
John Dearborn, Chief, Longmeadow Fire
Jay Macsata, Longmeadow Fire
Marie Angelides, Longmeadow Select Board
Chad Thompson, Longmeadow
William Jebb, Chief, Chicopee Police
Tom Lazarz, Chicopee Fire
Dan Stamborski, Chief, Chicopee Fire

1. Meeting was called to order at 1:08pm by Chair John Dearborn
2. Chief Dearborn advised that the Longmeadow Select Board appointed him to the position on the Board of Directors left vacant by Stephen Crane
3. Motion to accept minutes from 07/10/19 made by John Beaulieu, 2nd by John Dearborn, passed unanimously
4. Director Hastings advised she had 9 new employees start on August 5th. Paul inquired if she was comfortable adding the health insurance percentages into payroll. Erin requested Paul to assist with that. Chief Jebb advised that \$60,000 was approved for WESTCOMM. Vicki will need to prepare warrant for additional \$90,000. Paul reminded the Board that the money needs to be in WESTCOMM's account by August 20th to pay personnel. Marie LaFlamme described the steps needed to be taken and feels the deposit will be there in time.
5. Budget review – John B. does not have amount for WESTCOMM to lease space. He requested Erin to send him a copy of the budget for discussion

with Mayor Kos. Paul P. advised worker's comp should be considered an operating cost and not listed under personnel. There is a typo under auditing, should read \$10,000 not \$1000. The total for undesignated fund is incorrect. It should be 10% of operating budget.

6. Erin had call volumes from Longmeadow and Chicopee. Call volume by percentage using total non-officer initiated calls is less than a 1% difference 2 years in a row than using just 911 calls. Erin would like to use total non-officer initiated calls to determine percentages of call volume in the District Agreement because they are easier to identify in reports. 911 calls would have to be counted by hand.
7. Erin advises she still does not have a legal advisor for WESTCOMM. She reached out to Michael Gardner and he stated he is not interested in representing the District. She will reach out to lawyers farther east as to not retain someone who may represent a town belonging to the District in the future.
8. John Dearborn would like a word file of the District Agreement to review and clean up the language. We will review the agreement at a later date.
9. New Business – Erin advised she received the FY Grant Award from State 911 today. WESTCOMM was awarded \$1,039,978 which is roughly \$650,000 lower than what was requested. She is suggesting Chicopee and Longmeadow look into Regional Homeland security grants for the difference to cover costs of mobile and portable radios.
10. Next meeting scheduled for Tuesday, August 20th at 10:00am
11. Meeting adjourned at 2:03pm.