

MEETING OF THE WESTCOMM BOARD OF DIRECTORS

MARCH 27, 9:00 A.M.

WESTCOMM

645 SHAWINIGAN DRIVE, CHICOPEE MA 01020

GOOGLE MEET:

[HTTPS://MEET.GOOGLE.COM/THM-PFDD-PGH](https://meet.google.com/THM-PFDD-PGH)

PHONE: 1-478-324-0880 PIN: 894 712 046#

In Attendance:

Penny Ryan, Interim Executive Director, WESTCOMM

Tom Christensen, Town Manager, East Longmeadow

Jennifer Wolowicz, Town Manager, Monson

Stuart Beckley, Town Manager, Ware

Mayor John Vieau, Chicopee

Mihaela, Miteva, Procurement Officer, WESTCOMM

Anthony Massoia, Dispatch Supervisor, WESTCOMM

Kim D'Amato, Town Accountant, Ware

Ian Coddington, Town Accountant, Longmeadow

1. Meeting called to order 9:08 A.M. A roll call was done, and present at the meeting were Tom Christensen, Jennifer Wolowicz, and Stuart Beckley and Mayor John Vieau. 5 present.
2. **Approval of Financial Statements and Committee Updates:** The Finance Committee, according to Ian Coddington, voted to approve and recommend the financial statements as presented, noting that minor edits were made to formatting and wording. The Finance Committee received drafts for Fiscal Year (FY) 2024 and is scheduled to meet on April 7th to approve borrowing for the Hilltop bond (ban). Ian Coddington committed to keeping the Board updated on changes regarding the FY24 draft.

Hilltop Bond Anticipation Notes (BAN) Update: Penny Ryan provided an update regarding the general obligation bond anticipation notes, which are scheduled to sell on Wednesday, April 1st. After the sale, the entity will be contacted to confirm where they would like the proceeds to go. Anthony Massoia confirmed they will follow up with Rod regarding FY24 items from CBiz.

Staff Availability and External Communications: Ian Coddington informed the group that Romina is out of the office until April 6th, and Penny Ryan noted that they have been communicating with Renee and Romina. Jennifer confirmed receiving a letter of litigation from the town council and is awaiting one from their

insurance council. Anthony Massoia was copied on an email from Rod at Hilltop stating that they were able to obtain all the necessary Municipalities' information .

Voting on the Motion: Following discussion, a motion was called to a vote, which passed unanimously. Votes were cast by Tom Christensen (yes), Stuart Beckley (yes), John Vieau (yes), and Jennifer (yes).

3. **Motion to Adjourn:** A motion to adjourn was made by Jennifer and seconded by Stuart Beckley. The motion passed, meeting adjourned at 9:15 A.M.