

**MEETING OF THE
WESTCOMM BOARD OF DIRECTORS**

SEPTEMBER 4, 2025 10:00 A.M.

WESTCOMM

645 SHAWINIGAN DRIVE, CHICOPEE MA 01020

GOOGLE MEET:

[HTTPS://MEET.GOOGLE.COM/JHW-OCIB-IV](https://meet.google.com/JHW-OCIB-IV)

PHONE: 1-414-909-4248 PIN: 455 394 409#

In Attendance:

Penny Ryan, Interim Executive Director, WESTCOMM

Tom Christensen, Town Manager, East Longmeadow

John Beaulieu, Chicopee

Lyn Simmons, Town Manager, Longmeadow

Jennifer Wolowicz, Town Manager, Monson

Stuart Beckley, Town Manager, Ware

JoAnn Kupiec, Admin Assistant, WESTCOMM

Grant Herman, IT Director, WESTCOMM

Mihaela, Miteva, Procurement Officer, WESTCOMM

Anthony Massoia, Dispatch Supervisor, WESTCOMM

Greg Wallace, Dispatch Supervisor, WESTCOMM

Lisa Ricardo, HR Director, WESTCOMM

Tyler Allen, Goosetown

Steve Kozloski, Chief, Monson PD

Nick Gasparini, Monson PD

Mike Meany, IT Specialist, WESTCOMM

1. Meeting called to order 10:12 A.M. A roll call was done, and present at the meeting were Tom Christensen, Lyn Simmons, John Beaulieu, and Jennifer Wolowicz, 4 present, 1 absent (Stuart Beckley)
2. Approval of meeting minutes: A motion was made by John Beaulieu and 2nd by Jennifer Wolowicz to approve the meeting minutes as amended for the meetings held on 3/13/25, 3/28/25, 4/17/25 & 5/8/25. A rollcall was done 4 yes.

3. Old Business, Building Update: John Beaulieu provided an update on the building, noting that some subcontractors were not timely with their work but were addressing issues today. He mentioned a walkthrough scheduled for tomorrow with Griffin, the electrician, and Adams, the plumber/HVAC, to finalize punch list items, with DA Sullivan taking on many of these tasks. Joh also confirmed that the BDA, electrical and HVAC issues are minor and will be resolved, aiming for a September 16th move in date, and stated that all items from other locations are now consolidated in the new building.

Radio Update: Tyler Allen, Director of Operations at Goosetown Communications, reported on the radio system, stating that their team has documented existing infrastructure and its creating as-built drawings. They have made code plug enhancements for common nomenclature across the system, added event and stop channels for enhanced capabilities, and significantly reduced unused ID's in the controller from 1,500 to about 1, 000 to improve management and accountability. Tyler also noted progress on network configurations, the development of a flat radio-only network starting with the Monson side, and successful integration of interoperability partners.

Grant Herman discussed future plans, including upgrading additional sites to trucking and transferring FCC documents to WESTCOMM's name. They have integrated Zello, a push to talk app, for supplementary communications.

4. New Business: Sheriff's Department: Penny explained that increased call volume from the Sheriff's Department raised concerns for Dispatchers and the Operations team, leading to a meeting to address the expiring contract in June of 2026. Greg Wallace described the meeting as constructive, nothing the Sheriff's Department seemed open to becoming a WESTCOMM member based on call volume, which could streamline their relationship. Tom Christensen emphasized the need for fair working arrangements that benefit all Communities involved.

Tom Christensen mentioned the Sheriff's office requested representation on the Operations Committee, but he believes this should wait until they are official WESTCOMM members to ensure fairness, given the Committee is boad-set. However, two Sheriff's Department members will join the Dispatch Renew Committees to understand WESTCOMM's operational procedures and disseminate information back to their department.

IT Update: Mike Meany was introduced to everyone as the new IT Specialist. Grant Herman is getting ready for the opening on September 16th.

Finance Update: None at this time, trying to work on a date to meet.

Interim Executive Directors Update: Penny provided a staffing update, announcing the selection of Tristan Stafford and Alyiah Cruz as overnight supervisors and hiring Mike as the IT Specialist with Greg Wallace as the Operations Manager. The selection for the Training Manger will be notified today, and 2 PT janitor positions will be the last of the new hires.

Penny also brought attention to concerns and anomalies with the previous radio vendor, indicating that a significant amount of money has been withheld. To address this, the board decided to hire an independent radio auditor for up to \$5,000 to review all invoices and documents from late 2022 to the present, providing a comprehensive list of what was invoiced versus what was received. This audit aims to provide a clear summary for legal counsel to ensure a seamless break with the former vendor and clarify contractual responsibilities.

5. Adjourn: A motion was made by Tom Christensen and 2nd by Jennifer Wolowicz to vote to enter into Executive Session pursuant to MGL Chapter 30A, Section 21A (2): to conduct strategy sessions in preparation of negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, specifically a potential modification to an existing employment agreement with the Interim Executive Director. A rollcall was done 4 yes.

Stuart Beckly joined the meeting at 10:52 A.M.