

**MEETING OF THE
WESTCOMM BOARD OF DIRECTORS
JUNE 20, 2025, 11:30 A.M.
VIRTUAL ONLY**

GOOGLE MEET:

[HTTPS://MEET.GOOGLE.COM/EOX-GUW-HJE](https://meet.google.com/eox-guw-hje)

PHONE: 1-802-487-6129 PIN: 286 378 452#

In Attendance:

Penny Ryan, Interim Executive Director, WESTCOMM

Tom Christensen, Town Manager, East Longmeadow

Stuart Beckley, Town Manager, Ware

John Beaulieu, Chicopee

JoAnn Kupiec, Admin Assistant, WESTCOMM

Lyn Simmons, Town Manager, Longmeadow

Grant Herman, IT Director, WESTCOMM

Mihaela, Miteva, Procurement Officer, WESTCOMM

Anthony Massoia, Dispatch Supervisor, WESTCOMM

Kimberly Collins, Town Accountant, East Longmeadow

Wendy Graves, Treasurer, WESTCOMM

Tyler Allen, Goosetown

Marie Laflamme, City Treasurer, Chicopee

Ian Coddington, Finance Director, Longmeadow

1. Meeting called to order 11:32 A.M. A roll call was done, and present at the meeting were Tom Christensen, Lyn Simmons and John Beaulieu, 3 present, 2 absent (Jennifer Wolowicz, Stuart Beckley)

The Finance Committee called their meeting to order at 11:33. A roll call was done, and present at the meeting were Marie Laflamme, Kim Collins and Ian Coddington, 3 present, 2 absent (Kimberly D'Amato, Sherri Roberson)

2. End of Year Budget Transfers: Marie Laflamme opened the finance portion of the meeting, stating that the only item on their agenda was the end of year budget transfers. Ian Coddington clarified that the first five transfers required a recommendation from the finance Committee due to the WESTOMM transfer policy regarding transfers between personnel and other categories, while the subsequent five did not require a vote. Kimberly Collins identified a minor discrepancy in an account number, which was quickly clarified by Ian and Wendy Graves.

Stuart Beckly joined the meeting at 11:38 A.M.

A motion was made by Ian Coddington and 2nd by Kimberly Collins to transfer \$10,000 from account 5110-100 to account 5852. A roll call was done, 3 yes, motion passed.

A motion was made by Ian Coddington and 2nd by Kimberly Collins to transfer \$15,000 from account 5110-300 to account 5852. A roll call was done, 3 yes, motion passed.

A motion was made by Ian Coddington and 2nd by Kimberly Collins to transfer \$2,000 from account 5110-400 to account 5852. A roll call was done, 3 yes, motion passed.

A motion was made by Ian Coddington and 2nd by Kimberly Collins to transfer \$10,000 from account 5111-100 to account 5852. A roll call was done, 3 yes, motion passed.

A motion was made by Ian Coddington and 2nd by Kimberly Collins to transfer \$22,508 from account 5111-102 to account 5852. A roll call was done, 3 yes, motion passed.

A motion was made by John Beaulieu and 2nd by Lyn Simmons for the Board to accept all budget transfers as recommended by the Finance Committee, in a single vote. A roll call was done, 4 yes, motion passed.

John Beaulieu congratulated Penny Ryan, and Anthony Massoia and their team for being recognized as the outstanding team of the year. Penny specified that WESTCOMM was recognized by Massachusetts the same week. Lyn also extended congratulations and inquired about a press release, Penny confirmed there was one plan, including photos, to be shared publicly and with the Board.

3. New business not reasonably anticipated within 24 hours: None
4. Adjourn: A motion was made by Marie Laflamme and 2nd by Ian Coddington to adjourn the Finance Committee meeting. A roll call was done, 3 yes, Finance meeting was adjourned at 11:46 A.M.

A motion was made by John Beaulieu and 2nd by Lyn Simmons to adjourn the Board of Directors meeting. A roll call was done, 4 yes, meeting adjourned at 11:46 A.M.