

# MEETING OF THE WESTCOMM BOARD OF DIRECTORS

MARCH 28, 2025, 9:00 A.M.

## VIRTUAL MEETING

GOOGLE MEET:

[HTTPS://MEET.GOOGLE.COM/UJN-GFNH-PPH](https://meet.google.com/UJN-GFNH-PPH)

PHONE: 1-857-217-4023 PIN: 969 282 272##

### **In Attendance:**

Tom Christensen, Town Manager, East Longmeadow

John Beaulieu, Chicopee

Stuart Beckley, Town Manager, Ware

JoAnn Kupiec, Admin Assistant, WESTCOMM

Jennifer Wolowicz, Town Manager, Monson

Khristy Lord, Deputy Director, WESTCOMM

Lyn Simmons, Town Manager, Longmeadow

Mark William, Chief, East Longmeadow PD

Lisa Ricardo, HR Generalist, WESTCOMM

Penny Ryan

1. Meeting called to order 9:01 A.M. A roll call was done, present at the meeting were Stuart Beckley, Tom Christensen, Jennifer Wolowicz, Lyn Simmons and John Beaulieu. 5 Present.
2. Consider appointment of interim Director and approve appointment letter and terms, any other action relative thereto: The meeting centered on approving Penny Ryan as the Interim Executive Director. Following a review of the appointment letter, some modifications were made based on discussion of sick leave provisions and the removal of a reference to “administrative days”, which were not recognized by the organization. Concerns about a uniform requirement were addressed, clarifying that business casual or a uniform would be acceptable. After a brief discussion on other provisions of the contract, such as automobile use.

A motion was made by Lyn Simmons and 2<sup>nd</sup> by Jennifer Wolowicz to approve the appointment of Penny Ryan as Interim Executive Director. A roll call was done, 5 yes, motions passed.

3. Adjourn: A motion was made by John Beaulieu and 2<sup>nd</sup> by Lyn Simmons to adjourn the meeting. A roll call was done. 5 yes, meeting adjourned at 9:06 A.M.