

## **Westcomm Operations Advisory Committee Meeting**

**March 13, 2025**

### **Chicopee Police Department**

In attendance:

Shawn Crevier, Ware Police Department  
Steve Kozloski, Monson Police Department  
Jim Martinez, Ware Fire Department  
Chris Beecher, East Longmeadow Fire Department  
John Rigney, Longmeadow Fire Department  
Mark Williams, East Longmeadow Police Department  
Patrick Major, Chicopee Police Department  
Brian Harris, Monson Fire Department  
Anthony Massoia, Westcomm Regional ECC  
Marlyn Velazquez, Westcomm Regional ECC  
Robert Stocks, Longmeadow Police Department  
Dan Stamborski, Chicopee Fire Department  
Ryan Quimby, East Longmeadow IT Director  
Khristy Lord, Deputy Director, Westcomm Regional ECC  
Lori Hebert, East Longmeadow Police Department

1. Meeting was called to order by Chief Harris at 9:02am. Roll call: Present were Chief Shawn Crevier, Chief Steve Kozloski, Chief Jim Martinez, Chief Chris Beecher, Chief John Rigney, Chief Mark Williams, Chief Patrick Major, Chief Brian Harris, Anthony Massoia, Marlyn Velazquez, Chief Robert Stocks, Chief Dan Stamborski, Ryan Quimby, and Khristy Lord.
2. Chief Harris made a motion to approve prior meeting minutes from February 5, 2025, as well as virtual meetings on February 10 and February 24, 2025. The motion was approved by Chief Crevier and seconded by Chief Martinez with no oppositions.

3. Deputy Executive Director's Update: Khristy reported that she is working with Ryan Quimby on IT and radio issues and that he has been extremely helpful. He is also assisting in the hiring process for the new Westcomm IT position.

4. Old Business:

a. Radio programming visits from Horizon – Chief Harris reports that Horizon has not been out to re-program the radios at Monson Fire yet. Chief Beecher states they did stop in for an update but it seems that all radios will need to be updated again.

b. Radio System Keys – United system keys would be at the towns' expense. Chief Kozloski added that each town has different base code plugs and that we need a server to talk to a database. Khristy Lord will check on the status on updates of code plugs and is hoping that updates will be limited. An IT MOU was added at the last IT Westcomm Committee Meeting, and Chief Williams stated that an RFP Update is on the Westcomm Board of Directors agenda to look for a new radio vendor.

c. Building Update – Khristy reports that the building is still on target for completion in mid-June. She also reported that an architect will be joining the Board of Directors meeting today to give an update. Chief Kozloski asked about Horizon being involved at the new building site. Khristy reports that at this point, the new building needs an antenna that will read to the entire Westcomm system.

d. Field Feedback Process – Chief Kozloski asked about shift officers contacting Dispatch directly with issues regarding a call; issues that could be put into a Field Feedback form. Chief Harris suggested that we incorporate a policy globally for Westcomm partners regarding complaints, and then present to the DRC for review once the policy is made. Chief Martinez made a motion to come up with a policy. Motion approved with no oppositions. Chief Harris suggested that he and Khristy get together to create a policy before the next meeting. Discussion was also had about streamlining protocols for all towns and sending update to DRC regarding protocols.

## 5. New Business:

a. Interim Executive Director Position – Westcomm is currently working on a contract with Penny Ryan for the Interim Executive Director’s position.

b. HCSO impact on Westcomm operations – Khristy reports that initially there was supposed to be a quarterly review and that the numbers aren’t too high, but adds that the HCSO’s are making traffic stops. She has a meeting with them tomorrow, March 14, and will discuss at that time. HCSO is working on infrastructure but Chief Kozloski says that it is not compatible with our infrastructure. Khristy discussed that their infrastructure (VHF) may be compatible with other communities radio systems.

c. HCSO Law Enforcement Division request for an Westcomm Operations Committee seat – HCSO Law Enforcement Division wants a seat on the Westcomm Operations Committee. The decision would be on the Board of Directors but Chief Williams says that HCSOs contract states that they do NOT have a seat on either board.

d. Other Items not reasonably anticipated – Ryan Quimby reports that he created a ticket with Converge I regarding issues. He also reports that three switches are being replaced; one in Longmeadow and two in Chicopee.

6. Next Meeting Date: To be determined.

7. A motion was made by Chief Harris to adjourn the meeting; motion approved. Meeting was adjourned at 10:01 a.m.