

MEETING OF THE WESTCOMM BOARD OF DIRECTORS

JANUARY 14, 2025, 2:00 P.M.
CHICOPEE PUBLIC SAFETY TRAINING ROOM
15 COURT STREET, CHICOPEE MA 01020

GOOGLE MEET:
[HTTPS://MEET.GOOGLE.COM/IVY-SQMG-CSB](https://meet.google.com/ivy-sqmg-csb)
PHONE: 1-513-816-0986 PIN: 637 192 230#

In Attendance:

Tom Christensen, Town Manager, East Longmeadow
Stuart Beckley, Town Manager, Ware JoAnn
Kupiec, Admin Assistant, WESTCOMM
Jennifer Wolowicz, Town Manager, Monson Erin
Hastings, Executive Director, WESTCOMM
Anthony Massoia, Dispatch Supervisor, WESTCOMM
Patrick Major, Chief, Chicopee Police
Dan Stamborski, Chief, Chicopee Fire
Douglas Sanford, Deputy Chief, Chicopee Fire
Marlyn Velazquez, WESTCOMM
Jay Parker, IT Director, WESTCOMM
Marie Laflamme, City Treasurer, Chicopee
Jamie Farnum, Finance Director/Town Accountant, Longmeadow
Kim Collins, Director of Municipal Finance/Town Accountant, East Longmeadow
Kim D'Amato, Town Accountant, Ware
Ian Coddington, Finance Director, Longmeadow

1. Meeting called to order 2:02 P.M... A roll call was done, present at the meeting were Stuart Beckley, Tom Christensen, Jennifer Wolowicz, 3 Present, 2 absent (Lyn Simmons & John Beaulieu)
2. Old Business – FY 26 Budget: Erin sent a revised budget with reduction of the cost of the new Operations Manager. \$81,000 in switches will be put on the Development Grant, added \$2,500 back into Office Supplies as the line is currently running short. The full amount is in the budget now for the Operations

Manager. The job description will be given to the Board of Directors and approved before posting for this position.

A Motion was made by Stuart Beckley and 2nd by Jennifer Wolowicz to approve the FY 26 budget as presented in the amount of \$ 6,681,847. A roll call was done, 3 yes, motion passed.

A motion was made by Marie Laflamme and 2nd by Jamie Farnum to accept and approve the full budget as recommended by the Board of Directors. A roll call was done, 5 yes, motion passed.

Lyn Simmons arrived to the meeting at 2:10 P.M.

A motion was made by Marie Laflamme and 2nd by Jamie Farnum to end the Finance Sub Committee meeting. A roll call was done, 5 yes, Finance Sub-Committee adjourned at 2:11 P.M

Interim Executive Director Discussion: Stuart expressed concerns regarding how job description is written. Whether it's hiring an employee or a consultant. A consultant will not be reimbursed by State 911, and is also concerned about the salary range.

A detailed discussion was had on who/what/where to hire and to keep all options open.

A motion was made by Jennifer Wolowicz and 2nd by Lyn Simmons to approve the WESTCOMM Interim Executive Directors scope of services and advance through MMA both through the employment side and contract services side. Lyn Simmons made a friendly amendment to also post in other 911 Dispatch Groups A roll call was done 4 yes, motion passed.

A motion was made by Lyn Simmons and 2nd by Jennifer Wolowicz to amend the building committee change order policy to reflect that approval by Executive Director be replaced with Executive Director or in the Executive Director absence, the Deputy Director. A roll call was done 4 yes, motion passed.

3. Adjourn – A motion was made by Tom Christensen, and 2nd by Jennifer Wolowicz to adjourn the meeting. A roll call was done, 4 yes, meeting adjourned 2:28 P.M.