

**JOINT MEETING OF THE  
WESTCOMM BOARD OF DIRECTORS  
AND OPERATIONS COMMITTEE**

DECEMBER 5, 2024, 10:00 A. M.  
CHICOPEE PUBLIC SAFETY TRAINING ROOM  
15 COURT STREET, CHICOPEE MA 01020

GOOGLE MEET:  
[HTTPS://MEET.GOOGLE.COM/ZJK-CIBQ-NQQ](https://meet.google.com/ZJK-CIBQ-NQQ)  
PHONE: 1-973-657-6857 PIN: 989 874 345

**In Attendance:**

Tom Christensen, Town Manager, East Longmeadow  
Stuart Beckley, Town Manager, Ware  
JoAnn Kupiec, Admin Assistant, WESTCOMM  
Jennifer Wolowicz, Town Manager, Monson  
Erin Hastings, Executive Director, WESTCOMM  
Anthony Massoia, Dispatch Supervisor, WESTCOMM  
Khristy Lord, WESTCOMM  
Lyn Simmons, Town Manager, Longmeadow  
Jay Parker, WESTCOMM  
Mark William, Chief, East Longmeadow Police  
John Rigney, Chief, Longmeadow Fire  
Paul Morrisette, Chief, East Longmeadow Fire  
Eric Watson, Deputy Chief, Chicopee Police  
Patrick Major, Chief, Chicopee Police  
Deputy Beecher, East Longmeadow  
Steve Kozloski, Chief, Monson Police  
Steve Manning, East Longmeadow  
Jim Martinez, Chief, Ware Fire  
Anthony Dieni, East Longmeadow  
Jay Macsata, Horizon  
Dan Oulette, Horizon  
Robert Stocks, Chief, Longmeadow Police  
John Beaulieu, Chicopee  
Brain Harris, Chief, Monson Fire

1. Meeting called to order 10:07 A.M. A roll call was done, present at the meeting were Stuart Beckley, Tom Christensen, Jennifer Wolowicz, and Lyn Simmons. 4 Present, 1 absent.
2. Old Business: Building Update: Interior of the building is framed, windows are in, sheet rock next week. Project is on schedule and on budget. There will be 1 charge order coming, this will be the 4<sup>th</sup> change order.

Radio Updates: System Outages: Chief Williams mention intermittent outages most recently, some maybe Horizon related, possibly network.

John Beaulieu joined the meeting at 10:12 A.M.

New UPS – Central channel can be moved back there.

Outage at Hampden tower – offline ok- checked all equipment working ok, bad port on switch, found another port, and started working immediately.

Console outage on thanksgiving. It was suggested that a point of contact be added to the IT MOU.

IT MOU needs to be revisited so it can be determined what's considered critical equipment and what is not.

Jay will reach out to the IT Sub-Committee to schedule a meeting so everyone can get on the same page.

Chief Kosloski mention improvement in Monson as far as outages, they've been nearly eliminated, but mentioned the Hampden sight is more down than up.

Paul Morissette mentioned redundancy has never worked.

The new UPS will have 4 times the capacity.

IT Sub-Committee will meet to discuss.

Coverage concerns: East Longmeadow has a large gap, not comfortable with the Police Union. Safety committee met with Erin & Khristy yesterday to discuss the coverage in gaps. East Longmeadow looking at other alternative options to

ensure officers are safe. Was told when joining WESTCOMM coverage would be the same or better

No ability to roam freely. Turned off a while back to temporarily to work out roaming parameters, should be turned back on.

Chief Stocks mentioned Longmeadow PD, for 5 years running, have had coverage issues that are still on-going. 1400 help tickets over the last 5 years, along with missed transmissions.

Status of Monson & Ware: CT Site go live late – moving forward with structure analysis, approximately 10-15 business days to complete, apply for a notice to proceed, should be up and running by January.

Coverage concerns: Chief Harris: State Police have system keys.

A motion was made by Chief Morissette and 2<sup>nd</sup> by Chief Rigney in regards to Mutual aid, giving Wilbraham Fire and Wilbraham Police access, so they can put that on their console. A rollcall was done, all voted yes, motion passed.

One week to get site on-line. Coffey Hill in Ware is up.

Equipment itself – mobile, base and portables up and programmed by the time the site is up and live.

Trunking capabilities in them.

Open discussions on Hovey tower and moving equipment.

Interoperability – issues for Monson fire, patch not working. Can't communicate with Palmer or Wilbraham even being at an active house fire ½ mile from Hovey site.

Multiband radios – a purchase order has been sent, waiting on delivery

There was a discussion on volume levels, Erin stated she will run through and check on that.

Radio Vendor contract – goes through until June 30, 2025

A discussion on changing vendors and what Committees should be involved was had. Operations Committee seems to think it's worthy of looking into other vendors.

Field Feedback Forms: lack of response acknowledging feedback. Multiple members requested a conversation be had. Board is focused on straightening this out.

FY 26 Budget – Chief Major agrees the Operations Manager requested in the budget is a position that is needed and should be funded in this budget.

A discussion was had regarding critical equipment and if a Capital Plan should be organized. It will be an action item at the next joint meeting.

IT and Ops Committees should have input on the Capital Plan. The IT Committee will be invited to join the next joint meeting.

A motion was made by Chief Martinez and 2<sup>nd</sup> by Chief Major to adjourn the Operations Committee portion of the joint meeting. Operations Committee meeting adjourned at 11:51 A.M.

3. New Business not reasonably anticipated within 24 hours - A motion was made by Lyn Simmons and 2<sup>nd</sup> by John Beaulieu to accept the resignation letter from Erin Hastings. A roll call was done, 5 yes, motion passed.
4. A motion was made by Lyn Simmons and 2<sup>nd</sup> by John Beaulieu to Vote to enter into executive session in accordance with MGL chapter 30A, Section 21 (a) (3), to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body, and if the Chair so declares, to reconvene in Open Session. A roll call was done, 5 yes, motion passed.