

WESTCOMM
BOARD OF DIRECTORS COMBINED
WITH FINANCE COMMITTEE AND
OPERATIONS BOARD MEETING

MAY 12, 2023 9:15 A.M.

GOOGLE MEET INFO: [HTTPS://MEET.GOOGLE.COM/QKJ-JNTD-BMH](https://meet.google.com/QKJ-JNTD-BMH)

PHONE: 1-413-438-4065 PIN: 740 991 631#

In Attendance:

Lyn Simmons, Longmeadow Town Manager
Erin Hastings, Executive Director, WESTCOM
John Beaulieu, Chicopee
Stuart Beckley, Town Manager, Ware
Jennifer Wolowicz, Town Administrator, Monson

1. Meeting called to order 9:16 A.M. Rollcall done: Present were Lyn Simmons, Jennifer Wolowicz, John Beaulieu and Stuart Beckley 4 Present, 1 absent.
2. Old Business: Sheriff's Contract Update: Erin sent the contract to the BOD for review. John mentioned on page 1, the numbering sequence needs to be corrected.

Lyn questioned if it should be made clear in the contract that WESTCOMM will not start dispatching for the Specialty Units until the network is built out. Should this be spelled out in the contract? Erin stated that WESTCOMM had an extra channel to add them to, so as soon as we receive the check from the Sheriff's Office we can start dispatching and building a call log for them.

WESTCOMM will be overseeing the build out, but the project includes a Project Manager through the vendor.

WESTCOMM will be entering into a contract with Horizon Technologies for this build out, they are on State contract.

Some testing has already been done and Erin expects an approximate go live date by June 1st.

Stuart had a question as to where the \$382,000 coming in from the Sheriff's Office is going. Erin explained that as the funds come in, they go back out to Horizon when WESTCOMM is invoiced. This money was not tied to the budget for FY 24.

Adjustment to the assessments will be done each year as the funds come in from the Sheriff's office.

Erin will give an update on the Horizon contract at the next Board meeting.

Jennifer suggested a press release be done, and Erin will reach out to the Sheriff's office to put together a combined press release

3. Adjourn: A motion was made by John Beaulieu, and 2nd by Jennifer Wolowicz to adjourn the meeting, a roll call was done, 4 yes, meeting adjourned at 9:30 A.M.