

**WESTCOMM**  
**BOARD OF DIRECTORS COMBINED**  
**WITH FINANCE COMMITTEE AND**  
**OPERATIONS BOARD MEETING**

MARCH 3, 2023 10:00 A.M.

GOOGLE MEET INFO: [HTTPS://MEET.GOOGLE.COM/VOU-MVPO-XQR](https://meet.google.com/VOU-MVPO-XQR)

PHONE: 1-414-909-6620 PIN: 380 982 437#

**In Attendance:**

Lyn Simmons, Longmeadow Town Manager  
Erin Hastings, Executive Director, WESTCOMM  
JoAnn Kupiec, Admin Assistant, WESTCOMM  
Stuart Beckley, Town Manager, Ware  
Jennifer Wolowicz, Town Administrator, Monson  
Mary McNally, Town Administrator, East Longmeadow  
Steve Kozloski, Police Chief, Monson  
Khristy Lord, Deputy Director, WESTCOMM  
Robert Stocks, Police Chief, Longmeadow  
Mark Williams, Police Chief, East Longmeadow  
John Beaulieu, Chicopee  
John Dearborn, Fire Chief, Longmeadow  
Andrew Vernon, IT Director, Chicopee  
Jay Parker, IT Director, WESTCOMM  
Tracy Meehan, Town Accountant, Ware  
Wendy Graves, Treasurer, WESTCOMM  
Chris Norns, Easthampton Fire  
Brenda Shoup, Easthampton PD Dispatcher  
Gina Louise Sciarra, Mayor City of Northampton  
Joseph Crean, State 911  
Norm Fournier, State 911  
Frank Pozniak, State 911  
Ryan Quimby, IT Director, East Longmeadow  
Holly Cote, Chicopee PD  
Chad Alexander, Easthampton PD  
Bob Alberti, Easthampton PD  
David Pratt, Holyoke PD  
Michael Pise, Chief of Staff, Chicopee  
John View, Mayor, Chicopee

1. Meeting called to order 10:11 A.M. Rollcall done: Present were Lyn Simmons, Mary McNally, Jennifer Wolowicz and John Beaulieu 4 Present, 1 absent. Stuart Beckley joined the meeting at 10:23.
2. Regionalization Meeting: Erin presented to attending Communities providing them with information on benefits of Regionalization.
3. A Dispatcher resigned and the resignation letter was read. It was requested the letter to be included with these minutes. (Attached)
4. Old Business: Sheriffs Contract Update: The copy that went out had to have changes made to page 2 stating that the Sheriff's office will be paying for the radio system (\$392,000) and that they will pay to WESTCOMM an annual fee of \$100,000.

The Sheriff's office is anxious to move forward, so if the contract is voted on today, Horizon can come out next month, approximately 6 weeks for equipment delivery.

A motion was made by John Beaulieu and 2nd by Jennifer Wolowicz to send the contract between the Hampden County Sheriff's Department Specialties Unit and WESTCOMM, to legal for review. Rollcall was done: 5 yes, motion passed.

Lyn wants the contract to go to legal for review, WESTCOMM will own the frequency, doing trials on Chicopee channel to give them an idea, get to year 4 or even year 2, needs an adjustment clause.

5. New Business: IT Update: IT Service Reports, working group have a summary or common place across all districts.

IT status report, tickets made, tickets resolved, tickets outstanding, etc...

Switching platforms, extreme, Cisco will get pricing for both.

IT should work on a Capital Improvement Plan. WESTCOMM can cover costs though the Support & Incentive Grant, radios, MDT, switches etc.

Cisco may not work against the system, redesigning entire network.

Remote participation: A motion was made by John Beaulieu and 2<sup>nd</sup> by Mary McNally, to accept the remote participation guidelines agreement. A roll call was done 4 yes, motion passed.

A motion was made by John Beaulieu and 2<sup>nd</sup> by Stuart Beckley to adjourn, roll call was done, 4 yes, meeting adjourned at 12:44 P.M.