

WESTCOMM
BOARD OF DIRECTORS COMBINED
WITH FINANCE COMMITTEE AND
OPERATIONS BOARD MEETING

MARCH 3, 2023 10:00 A.M.

GOOGLE MEET INFO: [HTTPS://MEET.GOOGLE.COM/VOU-MVPO-XQR](https://meet.google.com/VOU-MVPO-XQR)

PHONE: 1-414-909-6620 PIN: 380 982 437#

In Attendance:

Lyn Simmons, Longmeadow Town Manager
Erin Hastings, Executive Director, WESTCOMM
JoAnn Kupiec, Admin Assistant, WESTCOMM
Stuart Beckley, Town Manager, Ware
Jennifer Wolowicz, Town Administrator, Monson
Mary McNally, Town Administrator, East Longmeadow
Steve Kozloski, Police Chief, Monson
Khristy Lord, Deputy Director, WESTCOMM
Robert Stocks, Police Chief, Longmeadow
Mark Williams, Police Chief, East Longmeadow
John Beaulieu, Chicopee
John Dearborn, Fire Chief, Longmeadow
Andrew Vernon, IT Director, Chicopee
Jay Parker, IT Director, WESTCOMM
Tracy Meehan, Town Accountant, Ware
Wendy Graves, Treasurer, WESTCOMM
Chris Norns, Easthampton Fire
Brenda Shoup, Easthampton PD Dispatcher
Gina Louise Sciarra, Mayor City of Northampton
Joseph Crean, State 911
Norm Fournier, State 911
Frank Pozniak, State 911
Ryan Quimby, IT Director, East Longmeadow
Holly Cote, Chicopee PD
Chad Alexander, Easthampton PD
Bob Alberti, Easthampton PD
David Pratt, Holyoke PD
Michael Pise, Chief of Staff, Chicopee
John View, Mayor, Chicopee

1. Meeting called to order 10:11 A.M. Rollcall done: Present were Lyn Simmons, Mary McNally, Jennifer Wolowicz and John Beaulieu 4 Present, 1 absent. Stuart Beckley joined the meeting at 10:23.
2. Regionalization Meeting: Erin presented to attending Communities providing them with information on benefits of Regionalization.
3. A Dispatcher resigned and the resignation letter was read. It was requested the letter to be included with these minutes. (Attached)
4. Old Business: Sheriffs Contract Update: The copy that went out had to have changes made to page 2 stating that the Sheriff's office will be paying for the radio system (\$392,000) and that they will pay to WESTCOMM an annual fee of \$100,000.

The Sheriff's office is anxious to move forward, so if the contract is voted on today, Horizon can come out next month, approximately 6 weeks for equipment delivery.

A motion was made by John Beaulieu and 2nd by Jennifer Wolowicz to send the contract between the Hampden County Sheriff's Department Specialties Unit and WESTCOMM, to legal for review. Rollcall was done: 5 yes, motion passed.

Lyn wants the contract to go to legal for review, WESTCOMM will own the frequency, doing trials on Chicopee channel to give them an idea, get to year 4 or even year 2, needs an adjustment clause.

5. New Business: IT Update: IT Service Reports, working group have a summary or common place across all districts.

IT status report, tickets made, tickets resolved, tickets outstanding, etc...

Switching platforms, extreme, Cisco will get pricing for both.

IT should work on a Capital Improvement Plan. WESTCOMM can cover costs though the Support & Incentive Grant, radios, MDT, switches etc.

Cisco may not work against the system, redesigning entire network.

Remote participation: A motion was made by John Beaulieu and 2nd by Mary McNally, to accept the remote participation guidelines agreement. A roll call was done 4 yes, motion passed.

A motion was made by John Beaulieu and 2nd by Stuart Beckley to adjourn, roll call was done, 4 yes, meeting adjourned at 12:44 P.M.